



WSRA
WARREN SPECIAL
RECREATION ASSOCIATION

Warren Special Recreation Association

100 S. Greenleaf St., Gurnee IL 60031

Inspiring People With Disabilities Through Meaningful Recreation

WARREN SPECIAL RECREATION ASSOCIATION BOARD OF DIRECTORS ANNUAL MEETING

July 13, 2020 – 4:00 p.m.

Consistent with the requirements of the Illinois Compiled Statutes
5 ILCS 120/1 through 120/4 (Open Meetings Act), notices of this meeting were posted.
The meeting will be held via Zoom

Brenda Zeck
Executive Director

Board of Directors

Nancy Carlson
President

Suzanne Simpson
Vice President

Susie Kuruvilla
Treasurer

Anna Nelson
Board Member

- I. Call Meeting to Order
- II. Roll Call
- III. Motion to Approve the Agenda
- IV. Board Minutes of May 11, 2020 Meeting
- V. Bills and Payouts for May & June, 2020
- VI. Review Financial Report (Budget Summary for May - June, 2020)
- VII. Director's Report
 - A. Agency Overview
 - B. Superintendent's Report
 - C. S.O. Coordinator Report
 - D. Adult Day Coordinator Report
 - E. Adult Recreation Coordinator & Summer Day Camp Director
 - F. Youth/Teen Program & Inclusion Coordinator Report
- VIII. Other Business
 - A. Approve Remote Attendance Policy
- IX. New Business
- X. Executive Session
- XI. Adjournment

The next meeting is scheduled for September 14, 2020

The Warren Special Recreation Association is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are asked to contact the Association at 847-244-6619.

WARREN SPECIAL RECREATION ASSOCIATION

Board of Directors' Meeting

(Meeting was held via Zoom due to Covid-19)

May 11, 2020 ~ 4:00 p.m.

President Nancy Carlson called the meeting to order at 4:09 p.m.

Members Present

Anna Nelson, Wildwood Park District; Suzanne Simpson, Warren Township; Nancy Carlson, Grandwood Park District and Susie Kuruvilla, Gurnee Park District. All members are present following a roll call vote.

Staff Present

Brenda Zeck, Executive Director

Approval of Agenda

Anna Nelson made a motion to approve the agenda. Susie Kuruvilla seconded. Motion carried.

Approval of Minutes

Anna Nelson made a motion to approve the March 9, 2020 minutes. Susie Kuruvilla seconded. Motion carried.

Bills & Payouts

Approval of Bills Statement – Susie Kuruvilla made a motion to approve the bills and payouts for March & April. Anna Nelson seconded, the motion carried unanimously following a roll call vote.

March, 2020 \$54,170.39

April, 2020 \$53,697.99

Director's Report

Director and staff reports were reviewed. The board complimented the WSRA staff for adjusting to virtual programming.

Other Business

Susie Kuruvilla made a motion to approve the Fiscal Year '20 – '21 Budget, Anna Nelson seconded. The motion carried unanimously following a roll call vote.

The agency goals were discussed and it was determined that they would be revisited at a later time.

Annual Meeting

Anna Nelson made a motion to nominate Nancy Carlson as President, Suzanne Simpson as Vice President, Suzie Kuruvilla as Treasurer, and Brenda Zeck as secretary. Susie Kuruvilla seconded the motion. Motion carried.

Susie Kuruvilla made a motion to appoint Ancel Glink, P.C. as Corporate Attorneys and Lauterback & Amen, LLP as auditors. Nancy Carlson seconded. Motion carried.

Adjournment

Suzanne Simpson moved to adjourn the meeting at 4:33 p.m. Anna Nelson seconded, motion carried.

Respectfully submitted by;

Brenda Zeck, Secretary