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WARREN SPECIAL
RECREATION ASSOCIATION

Brenda Zeck
Executive Director

Board of Directors

Nancy Carlson
President

Suzanne Simpson
Vice President

Susie Kuruville
Treasurer

Anna Nelson
Board Member

Warren Special Recreation Association

100 S. Greenleaf St., Gurnee IL 60031

Inspiring People With Disabilities Through Meaningful Recreation

**WARREN SPECIAL RECREATION ASSOCIATION
BOARD OF DIRECTORS MEETING**

March 8, 2021 – 4:00 p.m.

**Consistent with the requirements of the Illinois Compiled Statutes
5 ILCS 120/1 through 120/4 (Open Meetings Act), notices of this meeting were posted.
(The meeting will be available in person and virtual)**

- I. Call Meeting to Order
- II. Roll Call
- III. Motion to Approve the Agenda
- IV. Board Minutes of the January 19, 2021 Regular Meeting & February 2, 2021 Special Meeting
- V. Bills and Payouts for January & February, 2021
- VI. Review Financial Report (Budget Summary for May 2020 - February 2021)
- VII. Visitors Comments
- VIII. Director's Report
 - A. Agency Overview
 - B. Superintendent's Report
 - C. Adult Recreation Coordinator & Summer Day Camp Director
 - D. Adult Day & Inclusion Coordinator Report
- IX. Other Business
- X. New Business
- XI. XIII. Adjournment

The next meeting is scheduled for May 10, 2021

The Warren Special Recreation Association is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are asked to contact the Association at 847-244-6619.

WARREN SPECIAL RECREATION ASSOCIATION
Board of Directors' Meeting
(Meeting was held partially virtual due to COVID-19)
January 19, 2021 ~ 4:00 p.m.

President Nancy Carlson called the meeting to order at 4:05 p.m. via Zoom video conferencing.

Members Present

Anna Nelson, Wildwood Park District; Nancy Carlson, Grandwood Park District, and Susie Kuruvilla, Gurnee Park District. Suzanne Simpson, Warren Township, was excused. Quorum noted after a roll call vote.

Staff Present

Brenda Zeck, Executive Director

Approval of Agenda

Susie Kuruvilla made a motion to approve the agenda. Anna Nelson seconded. Roll call was taken. Ayes: Kuruvilla, Nelson, Carlson. Nays: none. Absent: Suzanne Simpson. Motion carried

Approval of Minutes

Susie Kuruvilla made a motion to approve the November 9, 2020 minutes. Anna Nelson seconded. Roll call count was taken. Ayes: Nelson, Carlson, Kuruvilla, Nelson. Nays: none. Absent: Suzanne Simpson. Motion carried.

Bills & Payouts

Approval of Bills Statement – Susie Kuruvilla made a motion to approve the bills and payouts for November & December. Anna Nelson seconded. Roll call vote was taken. Ayes: Carlson, Kuruvilla, Nelson. Nays: none. Absent: Suzanne Simpson. Motion carried.

November, 2020	\$32,143.00
December, 2020	\$28,677.00

Director's Report

Staff reports were reviewed.

Executive Session

A motion was made by Susie Kuruvilla to enter executive session at 4:15pm to discuss:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity. - Sect. 2 (c) (1)

Motion seconded by Anna Nelson. Roll call was taken. Ayes: Nelson, Kuruvilla, Carlson. Nays: none. Absent: Suzanne Simpson. Motion carried. Brenda Zeck was authorized to attend the closed session.

A motion was made by Susie Kuruvilla to return to open session at 4:30pm. Anna Nelson seconded. Roll call vote was taken. Ayes: Kuruvilla, Carlson, Nelson. Nays: none. Absent: Suzanne Simpson. Motion carried. The Board returned to open session.

Adjournment

A motion to adjourn was made by Anna Nelson and seconded by Susie Kuruvilla. Roll call vote was taken. Ayes: Carlson, Nelson, Kuruvilla. Nays: none. Absent: Suzanne Simpson. Motion carried. The meeting adjourned at 4:35pm.

Respectfully submitted by;
Brenda Zeck, Secretary

WARREN SPECIAL RECREATION ASSOCIATION
Special Board of Directors' Meeting
(Meeting was held partially virtual due to COVID-19)
February 2, 2021 ~ 4:00pm

President Nancy Carlson called the meeting to order at 4:02 p.m. via Zoom video conferencing.

Members Present

Anna Nelson, Wildwood Park District; Nancy Carlson, Grandwood Park Park District, Susie Kuruvilla, Gurnee Park District, and Ryan Johnson, Warren Township. Quorum noted after a roll call vote.

Staff Present

Brenda Zeck, Executive Director

Approval of Agenda

Susie Kuruvilla made a motion to approve the agenda. Anna Nelson seconded. Roll call was taken. Ayes: Kuruvilla, Nelson, Johnson, Carlson. Nays: none.

Executive Session

A motion was made by Susie Kuruvilla to enter executive session at 4:05 p.m. to discuss:
The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity.-Sect. 2 (c) (1)

Motion seconded by Anna Nelson. Roll call was taken. Ayes: Nelson, Kuruvilla, Carlson, Johnson. Nays: none. Motion carried. Brenda Zeck was authorized to attend the closed session.

A motion was made by Susie Kuruvilla to return to open session at 4:20pm. Motion seconded by Anna Nelson. Roll call was taken. Ayes: Nelson, Johnson, Kuruvilla, Carlson. Nays: none. Motion carried.

President Nancy Carlson made a motion to appoint IAPD to assist in the recruitment of the Executive Director. Ryan Johnson seconded. Roll call was taken. Ayes: Nelson, Kuruvilla, Carlson, Johnson. Nays: none. Motion carried.

Adjournment

A motion to adjourn was made by Anna Nelson and seconded by Susie Kuruvilla. Roll call was taken. Ayes: Kuruvilla, Carlson, Nelson, Johnson. Nays: none. Motion carried. The meeting was adjourned at 4:25pm.

Respectfully submitted by;
Brenda Zeck, Secretary