



**WSRA**  
WARREN SPECIAL  
RECREATION ASSOCIATION

# Warren Special Recreation Association

100 S. Greenleaf St., Gurnee IL 60031

*Inspiring People With Disabilities Through Meaningful Recreation*

## WARREN SPECIAL RECREATION ASSOCIATION BOARD OF DIRECTORS MEETING

November 9, 2020 – 4:00 p.m.

Consistent with the requirements of the Illinois Compiled Statutes  
5 ILCS 120/1 through 120/4 (Open Meetings Act), notices of this meeting were posted.  
*(The meeting will be available in person and virtual)*

Brenda Zeck  
Executive Director

*Board of Directors*

Nancy Carlson  
President

Suzanne Simpson  
Vice President

Susie Kuruvilla  
Treasurer

Anna Nelson  
Board Member

- I. Call Meeting to Order
- II. Roll Call
- III. Motion to Approve the Agenda
- IV. Board Minutes of the September 12, 2020 Meeting
- V. Bills and Payouts for September & October, 2020
- VI. Review Financial Report (Budget Summary for May - October, 2020)
- VII. Director's Report
  - A. Agency Overview
  - B. Superintendent's Report
  - C. Adult Recreation Coordinator & Summer Day Camp Director
  - D. Youth/Teen Program & Inclusion Coordinator Report
  - E. Adult Day Coordinator Report
- VIII. Other Business
- IX. New Business
  - A. Approve the FY '19-'20 Audit
  - B. Approve the WSRA Board Meetings for FY '21-'22
- X. Executive Session
- XI. Adjournment

*The next meeting is scheduled for January 11, 2021*

The Warren Special Recreation Association is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are asked to contact the Association at 847-244-6619.

**WARREN SPECIAL RECREATION ASSOCIATION**  
**Board of Directors' Meeting**  
*(Meeting was held partially virtual due to Covid-19)*  
September 14, 2020 ~ 4:00 p.m.

President Nancy Carlson called the meeting to order at 4:01 p.m.

Members Present

Anna Nelson, Wildwood Park District; Nancy Carlson, Grandwood Park Park District, Susie Kuruvilla, Gurnee Park District, and Suzanne Simpson, Warren Township. All members are present following a roll call vote.

Staff Present

Brenda Zeck, Executive Director

Approval of Agenda

Suzanne Simpson made a motion to approve the agenda. Susie Kuruvilla seconded. Motion carried following a roll call vote.

Approval of Minutes

Suzanne Simpson made a motion to approve the July 13, August 3, and August 17, 2020 minutes. Anna Nelson seconded. Motion carried following a roll call vote.

Bills & Payouts

Approval of Bills Statement – Suzanne Simpson made a motion to approve the bills and payouts for July & August. Susie Kuruvilla seconded, the motion carried unanimously following a roll call vote.

July, 2020	\$38,627.54
August, 2020	\$40,040.10

Director's Report

Staff reports were reviewed.

Other Business

The Remote Attendance Policy is being worked on with general counsel.

Adjournment

Suzanne Simpson moved to adjourn the meeting at 4:15 p.m. Susie Kuruvilla seconded, motion carried following a roll call vote.

Respectfully submitted by;

Brenda Zeck, Secretary